Emergency Support Function – 8
Continuity of Operations (COOP)

Version 1: February 2012
Version 2: January 2014

Applicability and Scope

This section describes the applicability of the plan to the organization as a whole, headquarters as well as subordinate activities, co-located and geographically disperse, and to specific personnel groups of the organization. It should also include the scope of the plan.

- **Scope:** The ESF8 COOP addresses the COOP elements specifically related to the ESF8 Branch operations.
- **Activation:** ESF8 operations are activated upon formal notification by GOHSEP for an notice or non-notice event. If activated by GOHSEP, specific individuals suspend their daily jobs and are redirected to conduct essential functions at the State EOC.
- **Primary Site:** ESF8 operations are conducted at the State Emergency Operations Center (State EOC). The primary site location is 7667 Independence Boulevard, Baton Rouge, LA 70808.
- **Alternate Site:** In the event the primary State EOC location is unavailable, the alternate EOC for GOHSEP along with the other ESFs is at Beauregard – military owned site. This plan addresses the relocation of the alternate EOC and related back-up plans/services for relocation.

Essential Functions

A. IDENTIFICATION OF ESSENTIAL FUNCTIONS		
	Description	
The Identification and prioritization of essential functions is a prerequisite for COOP planning. Essential functions are those functions that enable an agency to provide vital services, exercise civil authority, maintain the safety and well being of the general populace and sustain the economic base in an emergency.		
A-1	All essential functions have been identified and prioritized.	
	During a State of Emergency, when the State EOC and respective state agencies/ESFs are activated, the essential functions for ESF-8 are: - Obtain data for the purpose of anticipating, organizing response needs - Share intelligence to ensure ESF8 network can effectively assist with imminent threat(s) to life and limb or threats to the public's health - Organize available assets to directly or indirectly assist the ESF 8 requirements.	
A-2	A roster of trained personnel with authority to perform essential functions has been established.	
	- A roster of trained individuals with job duties in the State EOC/ESF8 Branch have been pre-identified. Attachment A.	
A-3	Mission critical data and systems necessary to conduct essential functions have been identified.	
	- WebEOC: web-based system between the parish and state agencies to request assistance. Medical facilities do not have access to WebEOC but must make requests directly to their respective parish of residence. - EMMA is Emergency Mission Management Application is a web-based system that is used to bridge the WebEOC requests from the parishes to the multiple partners in the DHH EOC. - ESF-8 Portal: web-based system to collect, organize, share, and manage data and intelligence within the ESF8 network	

Authorities and References

B. DELEGATION OF AUTHORITY		
	Description	
To ensure rapid response to any emergency situation requiring COOP implementation, agencies should pre-delegate authorities for making policy determinations and decisions.		
B-1	Legal authority has been documented for officials to make key policy decisions during a COOP activation.	
	• Louisiana Revised Statutes, Title 29, Chapter 6. The Louisiana Homeland Security and Emergency Assistance and Disaster Act. • Louisiana Governor's Executive Order BJ-08-32 • The State of Louisiana's Emergency Operations Plan	
B-2	Programs and administrative authorities needed for effective operations of essential functions have been identified.	
	Programs: 1. Leadership level of the DHH have programmatic authority over the human resources and budget. 2. Office of Public Health/ Center for Community Preparedness (CCP) – provides personnel for emergency response from public health, behavioral health, aging and adult services, developmental disabled services, Emergency Medical Services (EMS), and Medical Vendor Administration. 3. Health Standards Section (HSS) – provides personnel and licensing authority for medical facilities, re-opening/ re-entry of closed facilities due to an evacuation. **Administrative Authorities**: 1. Broad authorities under RS 40 which has provisions to protect the public's health 2. Various executive orders have been pre-scripted.	
B-3	Limits of authority and accountability have been documented.	
	Where authority is limited, executive orders have been drafted – if scope/scale of the response is warranted.	
B-4	Circumstances under which delegated authorities would be exercised and when they would terminate have been documented.	
	Delegations of Authority for the DHH leadership level (programmatic and budgeting authority) have been authorized. See Attachment B.	
B-5	Provisions for annual training for officials that may be expected to assume authorities in a COOP situation have been made.	
	NIMS training is required of all DHH Employees including officials. DHH mandatory training has been implemented. Disaster Training using modules is made available to all DHH employees both online as well as performance based. Training and awareness specifically for DHH leadership level is conducted every other year.	

Authorities and References

This section references the supporting authorities and documents that have assisted in the development of this COOP Plan.

The following references were used in developing this COOP Plan:

•Louisiana Revised Statutes, Title 29, Chapter 6. The Louisiana Homeland Security and Emergency Assistance and Disaster Act.

•Louisiana Governor's Executive Order BJ-08-32

•The State of Louisiana's Emergency Operations Plan

•Continuity of Operations (COOP) Planning Guidance and Template for Louisiana Parishes and Local Entities

•Continuity Guidance Circular (CGC)1

•Continuity Guidance Circular (CGC) 2

•Continuity Assistance Tool

•National Security Presidential Directive – 51 / Homeland security Presidential Directive – 20

•National Continuity Policy Implementation Plan

•National Communications System Directive (NCSD) 3-10

•Federal Continuity Directive (FDC) 1

•Federal Continuity Directive (FDC) 2

•FEMA Continuity Planning Guidance

•FEMA Continuity Plan Template and Instructions for Non-Federal Entities

Orders for Succession

C. ORDERS FOR SUCCESSION		
	Description	
Agencies are responsible to establishing, promulgating, and maintaining orders of succession to key positions. Orders should be of sufficient depth to ensure the agencies ability to manage and direct its essential functions and operations throughout any emergency.		
C-1	Orders of succession, by title, to the position of Agency Director and other key leadership positions have been established.	
	Delegations of authority and succession by title for the DHH Leadership Appointed Authorities has been authorized/ notarized.	
C-2	Succession procedures include conditions under which succession will take place, method of notification and any limitations of authority.	
	Conditions: per language of the delegation of authority - "as deemed appropriate" Method of Notification: the Appointing Authority must notify the Successor Limitations: the Appointing Authority must notify the Successor of the limitations – ie. to cover a certain time period with AA is temporarily out of state/office; to cover certain scope of decision making or parameters.	
C-3	Orders of succession are included in the vital records of the agency to ensure they are available at the alternate facility in the event of COOP activation.	
	1. COOP plan for OPH Vital Records is covered in separate document. 2. ESF8 network data is web-enabled. Servers are redundant with back-up site identified outside of Louisiana.	

Interoperable Communications

D. INTEROPERABLE COMMUNICATIONS		
	Description	
The ability of an agency to execute its essential functions at its alternate facility is dependent upon the identification, availability, and redundancy of critical communication systems to support connectivity internally, to other agencies, critical customers, and the public. Required communications capabilities must be operational within twelve hours of notification and must be tested quarterly.		
D-1	Provisions have been made for the ability to access data, systems, and services necessary to conduct essential functions and support activities.	
	ESF8 Portal is web-enabled. Personnel assigned to State EOC/ESF8 branch are pre-identified and have a password to access ESF8 Portal from virtual locations.	
D-2	Communications with the Governor's Office, LOHSEP and critical customers are provided for.	
	1. ESF8 Portal has a module for communications through which alerts, messages, and other notifications and announcements can be provided to the **ESF8 network**. 2. State EOC/ ESF8 personnel are co-located with the **Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) and the other ESFs** 3. State EOC/ESF8 personnel have access to WebEOC which is the primary link to the **parishes and their customers**.	
D-3	The alternate facility has redundant communications and systems with the ability to become operational within 12 hours of COOP activation and is sustainable for up to 30 days.	
	See layout and plan for alternate facility. The alternate facility has the hardware and core services to become operational within 12 hours of COOP activation.	

Vital Records & Database

E. VITAL RECORDS AND DATABASES		
	Description	
The identification, protection, and ready availability of electronic and hardcopy documents, references, records, and information systems needed to support essential functions during a COOP situation is a critical element of a viable COOP Plan. Agency personnel must have access to and be able to use these records and systems in conducting their essential functions.		
E-1	Identification and protection of vital records, systems and data management has been accounted for.	
	All DHH Offices have established pre-identified COOP policies, procedures and plans for protection of Vital Records. Variables: EEIs have been pre-identified and pre-populated into ESF8 Portal. Frequency: the frequency of collecting data is protected by licensing requirement (up to 2x daily during a state declaration or imminent threat)	
E-2	Procedures have been developed for routine updating of duplicate records.	
	Data Cell has been developed as a best practice. The Data Cell is composed of pre-identified individuals that routinely organize, scrub and manage the data. The data is used for intelligence sharing for response, providing updates to the Governor and Cabinet members, and providing verified data for press releases.	
E-3	The agency has taken steps to ensure access to a local area network (LAN), vital electronic and hard copy records, critical information systems and data, and internal and external email within 12 hours of COOP activation.	
	GOHSEP has secured core services for the alternate EOC in Beauregard. All ESFs are expected to report to the Alternate EOC should the primary EOC be unavailable. See ESF8 Alternate EOC layout for mass care and health and medical response operations.	
E-4	Provisions for testing the accessing of vital records/databases from alternate site have been established.	
	Testing of ESF8 Portal is conducted annually statewide . Testing of ESF8 Portal is conducted intermittently in every region based on exercise/ drill needs. Technical training of ESF8 Portal is conducted routinely at the hospital level as needed or upon facility request.	

Human Resources

F. HUMAN RESOURCES		
	Description	
Agencies are responsible for development, update, and implementation of comprehensive plans to take into account and respond to the threats that its employees are most likely to face. These plans interact with and impact on human resources management.		
F-1	The COOP Plan includes guidance on dismissal, status/roles of non-emergency personnel, employee communications, pay/benefits, and staffing flexibilities.	
	Roster for the State EOC/ESF8 Branch identifies the primary and the back-up individuals for both day and night shifts. Incident Command exercises judgment on dismissal or redirection of specific role within the ESF8 Branch. Incident Command for ESF8 communicates Emergency Preparedness and Response activities and expectations with DHH HR (ie. activation of various EOCs, MSNS, other shelters, etc). Time schedulers ensure that appropriate forms are issued so as to collect redirected staff time/overtime. DHH Emergency Preparedness Policy – identifies expectations during an Emergency Event, pay/benefits, and staffing flexibilities. DHH Electronic Emergency System – pre-event, all DHH employees are assigned to an Emergency Preparedness role. All DHH Offices must account for their employees. EES assists with assigning sustainment roles (essential function for each office) and which of their employees are assigned Emergency Preparedness duties.	
F-2	Provisions for special needs employees have been addressed.	
	Yes. The DHH EES pre-identifies roles/responsibilities and locations of all employees, including those with special needs. This is worked out ahead of time so as to minimize "shopping" and mitigate delays in executing an operation.	
F-3	Management has ensured that employees understand their individual responsibilities during a COOP situation.	
	The architecture behind EES was to ensure that the employee's daily operation (example: providing WIC vouchers) was suspended in lieu of an emergency operation (essential function). EES allows the Appointing Authority to sustain critical employees to remain "in sustainment" so that the essential functions of the respective office could be maintained.	

Tests, Training, and Exercises

G. TESTS, TRAINING, AND EXERCIESES		
	Description	
Testing, training, and exercising of COOP capabilities is essential to demonstrating and improving the ability of agencies to execute their COOP plans and programs. Tests and exercises serve to validate and identify corrective actions for specific aspects of COOP plans, policies, procedures, systems, and facilities used in response to an emergency situation. Training familiarizes COOP personnel with the procedures and tasks they must perform in executing COOP plans.		
G-1	A COOP testing, training and exercise program has been established.	
	At the state level, COOP training program has been established. COOP training is available for any/all interested entities. COOP Training is also available upon request. COOP training is also identified as part of the ESF8 Training Program.	
G-2	The testing program includes: testing of COOP alert, notification and activation procedures; testing of plans for recovery of vital records, critical information systems and data; testing of COOP communications; and testing of primary and backup systems and services at the alternate site.	
	What is the difference between testing of COOP and testing of Emergency Response Plan?	
G-3	Provisions have been made for an annual exercise for COOP personnel to demonstrate their capability to perform essential functions.	
	The Emergency Response Plan has been tested at least annually for live-events. The Alternate EOC Plan has not been tested.	
G-4	The exercise program includes the movement of COOP personnel to an alternate operating facility.	
	The Emergency Response Plan has been tested at least annually for live events. The Emergency Response Plan requires movement of individuals from their primary jobs to an alternate operating facility (State EOC or other EOC). The Alternate EOC Plan has not been tested.	
G-5	The exercise program includes the review of backup data and records to ensure it is sufficient, complete and current.	
	The Emergency Response Plan for ESF8 includes a component of individuals in the Data cell. The Data Cell reviews the data and records to ensure information is sufficient, complete and current.	

Devolution of Control & Direction

H. DEVOLUTION OF CONTROL AND DIRECTION		
	Description	
Devolution planning supports overall COOP planning and addresses catastrophic and other disasters and events that render an agency's leadership and staff unavailable to or incapable of supporting the execution of its essential functions from either its primary or alternate location. The devolution option of COOP shall be developed to address how an agency will identify and conduct its essential functions in the aftermath of a catastrophic emergency.		
H-1	The devolution plan includes a roster identifying trained personnel, necessary equipment, and the authority to perform essential functions and activities when the devolution option is activated.	
H-2	The devolution plan establishes capabilities to restore/reconstitute authorities to the pre-event status upon termination of devolution.	
H-3	The devolution plan identifies essential functions and resources needed to facilitate the transfer to a devolution site.	
H-4	Processes and procedures have been established to acquire needed resources to sustain operations for extended periods.	
H-5	The devolution plan specifies how and when direction and control of agency operations will be transferred.	

Reconstitution Operations

I. RECONSTITUTION OPERATIONS		
	Description	
Extensive coordination is necessary to procure a new operating site once an agency suffers a facility loss or in the event that damage from a disaster renders the structure unsafe for reoccupation. Reconstitution provides for the ability of an agency to recover from a catastrophic event and consolidate the necessary resources that allow it to return to being a fully functional entity of State Government.		
I-1	The agency has an executable plan to transition from COOP status to normal operations status once a threat or disruption has ended.	
	Re-Entry Plan has been developed. In brief, parish canvases critical systems – potable water, debris/road clearance for access, sewage, electricity gaps – and shares situational report via WebEOC. Green, yellow, orange, red is utilized for Re-Entry. Announcements made to the public via television and other social media. Announcements made to evacuees in shelters via State Liaisons, Shelter Liaisons, and other social media. Operational plans for return of evacuees is also prioritized and communicated based on data received by the affected parish. Re-Occupation/Re-Opening protocols and procedures have been identified by ESF8. Sanitarians from Public Health, Fire Marshall inspectors and Health standards collaboratively conduct checklist/ walk-through of medical facility to be re-opened.	
I-2	The agency has pre-planned options for reconstitution which include movement from the alternate facility to a new or restored facility.	
	Alternate State EOC is utilized/activated at the direction of GOHSEP. State Agencies are required to staff the State EOC as directed by GOHSEP. Re-Occupation/Re-Opening protocols and procedures have been identified by ESF8. Sanitarians from Public Health, Fire Marshall inspectors and Health standards collaboratively conduct checklist/ walk-through of medical facility to be re-opened.	

Concept Of Operations

The plan for continuing operations in the face of a disaster or emergency is divided into three phases:

1) Activation and Relocation

- Activated when GOHSEP says so.
- ESF8 Network is activated by State ESF8.
- Pre-identified personnel that staff the State EOC/ESF8 branch suspend their daily duties to address
- Primary State EOC: 7667 Independence Boulevard, BR, LA 70808

2) Alternate Facility Operations

- Beauregard site. Layout of facility operations is provided in the following slides.

3) Reconstitution

- The return to the Primary Site is conducted when GOHSEP says so. The closing of the State EOC for a specific event is predicated on GOHSEP direction (scope/scale of event)
- The conditions likely to exist for reconstitution: slowing down of emergency operations, small number of missions; scope/scale of event has diminished with multiple factors returning to normal or new normal.

CHEVROLET
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212105

CHEVRO

Human Services Branch – Mobile Suite

Footprint 1: 50 ‘ X 60’ – ESF8
Footprint 2: 50’ 12’ – DCFS MCU

Generator(s)

EGG
Mobile Communications Unit

Function: Conference Calls

Type: Mallard Trailer
‘28 Feet x ‘8 feet

Functions:
Interface space for
LHA and JPATS – MIEP evac
LNHA – NH evac
Transportation and
Sheltering Coordination

Work N Play
‘28 Feet x ‘8 feet

Space for:
Human Services Branch
- DCFS
- ARC
- WC

Bullpen area:
PVC Flooring/
Decking

10’ X 20’ canopy
tent to bridge the 3
units together

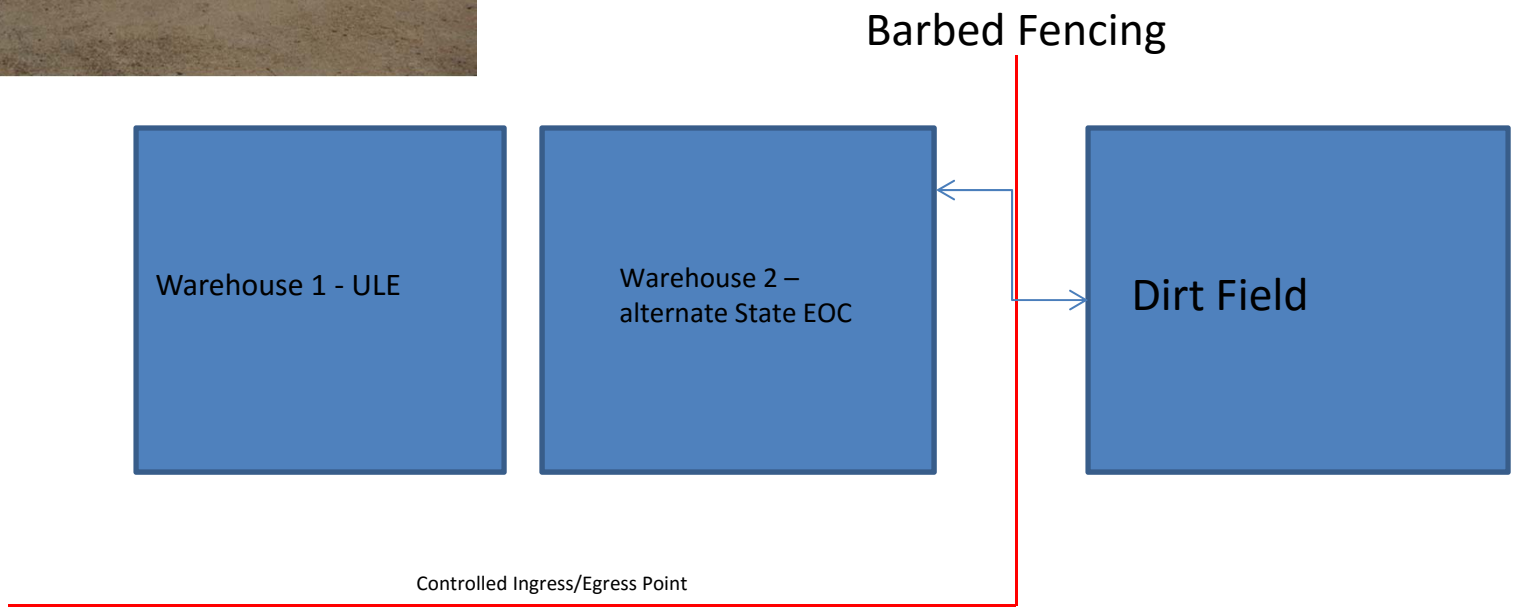
Function:
Data Cell

Type: Work N Play
‘28 Feet x ‘8 feet

DCFS
Mobile
Command Unit

Function:
Back up trailer
Miscellaneous meetings
2nd trailer for conference calls
Area for First-aid

28’ x 8’
DHH01



Research: If ESF-8 footprint is anchored in the dirt field, will separate access point be created? Or will personnel have to go through the separate entrance each time? This is a major chokepoint to be researched.

Map
Traffic
G St
11th St
H St
I St
12th St
Warehouse 1
Warehouse 2
ESF-8 Footprint
located in Dirt Field
Esler Field Rd
116
1070
670
818
854
1000
432
632

EXIT

Coca-Cola

Windows
DELL

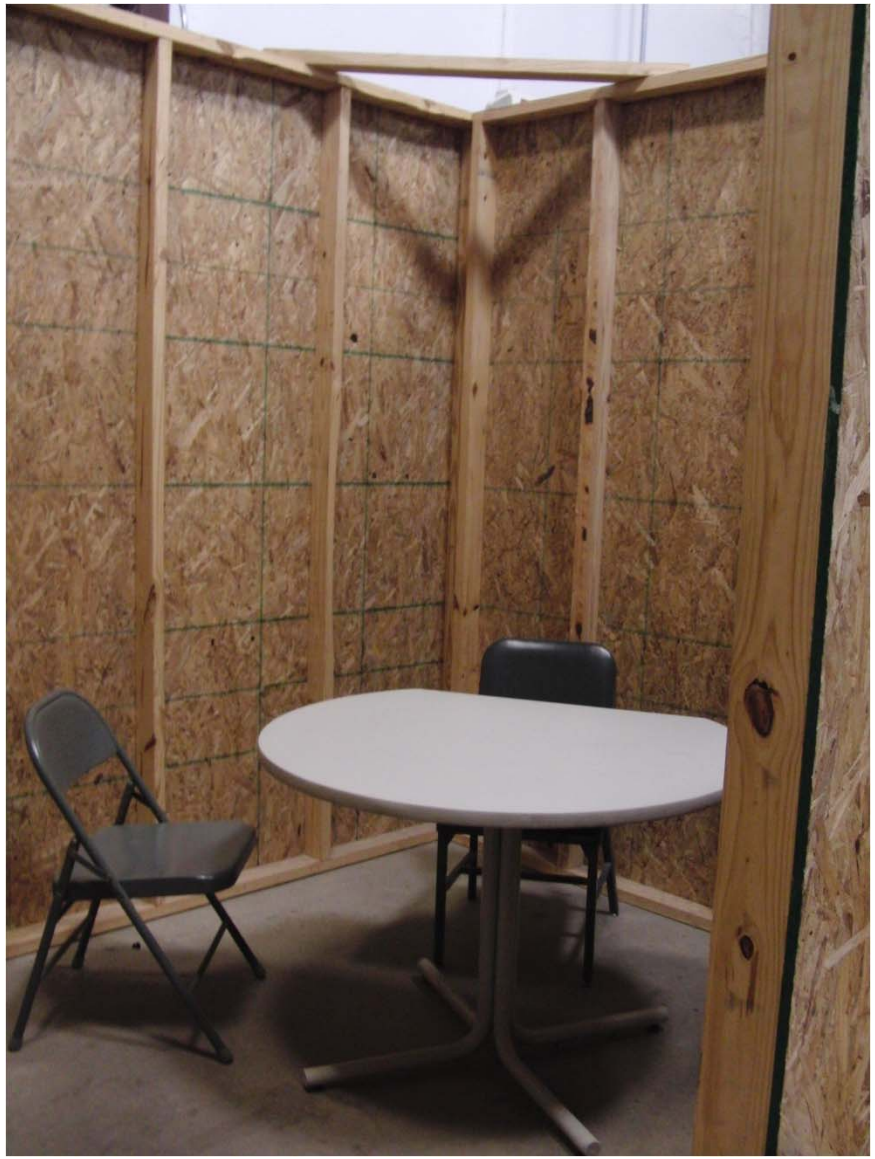
SYSTEMS CHECKS

Coca-Cola

FEMALE

CLEAN

EXIT



IMM.
DELL
POLICE

HEAT
ONLY
t.a.c

1026
1026

Personnel To-Go Checklist (suggested items; not exhaustive)

	Personal		Hygiene		Clothing 72 Hours		Sleeping		Nice To Have
☐	Drivers License	☐	Tooth Brush / paste/ floss	☐	BDUs	☐	Sleeping Bag	☐	Camera
☐	State ID	☐	Soap Bar and container	☐	Shirts	☐	Pillow	☐	Alarm Clock
☐	Emergency Contact Info	☐	Wash cloth and towel	☐	Jackets	☐	Blankets	☐	Sewing Kit
☐	Immunization card	☐	Brush / Comb / Mirror	☐	Underwear	☐	Sheets	☐	First Aid Kit
☐	Credit Cards	☐	Shaving supplies	☐	Socks	☐		☐	Books/Cards
☐	Cash	☐	Shampoo/creme rinse	☐	Belt	☐		☐	Leatherman Type Tool
☐	Pre-paid Phone Card	☐	Unscented Deodorant	☐	Sleepwear	☐		☐	Zip Lock Bags - different sizes
☐	Eye Glasses	☐	Foot Powder (antifungal)	☐	Handkerchiefs	☐		☐	Large Garbage Bags
☐	Contacts & Solution	☐	Make up	☐	Boots			☐	Compass
☐	Sun Glasses	☐	Feminine Hygiene items	☐	Tennis Shoes		**Electronics**	☐	Flashlight
☐	Prescription Medications	☐	Sunscreen	☐	Flip Flops (for showering)	☐	Computer/Ipad	☐	Batteries (assorted)
☐	Medical Supplies	☐	Bug Repelant	☐	Rain Gear	☐	Battery & Power Cords	☐	Radio AM/FM Battery Oper
☐	Over Counter Medications	☐	Hand Lotiion	☐	Laundry Bag	☐	Smart Phones and Devices	☐	Powerstrip
☐		☐	Toilet Paper	☐	Hat With Brim	☐	GPS	☐	
☐		☐	Febreeze	☐	Wrinkle Releaser	☐		☐	
☐		☐		☐		☐		☐	
☐		☐		☐		☐		☐	
☐		☐		☐		☐		☐	
☐		☐		☐		☐		☐	
☐		☐		☐		☐		☐	Plastic Bucket for carrying toiletries to the shower

Pack Smaller Group Bags Into Large Duffle Bag for Easier Access

Check List for Temporary EOC (not exhaustive)

Office Infrastructure

- ☐ Auxiliary power
- ☐ Telephones
- ☐ Speaker phone (for conferencing)
- ☐ Individual handsets
- ☐ Active lines
- ☐ Phone Books
- ☐ Public Address System
- ☐ Fax machine
- ☐ Copy Machine
- ☐ VCR/DVD

Office Infrastructure

- ☐ Computers
- ☐ Monitors
- ☐ Keyboards
- ☐ Mouse
- ☐ Power Strips
- ☐ Internet Access
- ☐ TVs
- ☐ Flat Screens
- ☐ Battery Powered Portable
- ☐ Cable or Satellite Service

Office Materiel

- ☐ Extension cords
- ☐ Tables
- ☐ Chairs
- ☐ Infocus or projectors
- ☐ Projection Screens
- ☐ Bulletin boards
- ☐ White boards
- ☐ Maps
- ☐ Markers
- ☐ Dry Erase
- ☐ Permanent
- ☐ Highlighters
- ☐ Erasers
- ☐ Heavy duty staplers
- ☐ Heavy duty staples
- ☐ Standard desk top staplers
- ☐ Standard desk top staples
- ☐ Paper clips
- ☐ Metal Clips - small, medium, large

Office Materiel

- ☐ Staple puller
- ☐ Push pins
- ☐ Flip chart easel
- ☐ Flip chart pads
- ☐ 3 Ring Binders - 1, 2 and 3 inch
- ☐ Large manila envelopes - 9" X 12" and 12" X 16"
- ☐ 1” masking tape
- ☐ Writing pads - letter and legal size
- ☐ Composition Books
- ☐ Spiral Bound Notebooks
- ☐ Pencils
- ☐ Pencil Sharpener
- ☐ Pens; black, blue and red ink
- ☐ Assorted rubber bands
- ☐ Scotch Tape
- ☐ Standard file folders
- ☐ Erasers
- ☐ Post-it pads -small, medium and large
- ☐ Zip Lock Bags - snack, sandwhich, gallon and 2 gallon sizes

Office Materiel

- ☐ Legal size writing pads
- ☐ Clipboards - letter and legal sizes
- ☐ Assorted Batteries
- ☐ Three-hole punch
- ☐ Labeler
- ☐ 2” x 3” blank labels
- ☐ Telephone memo call pads
- ☐ Copy paper
- ☐ Rolling carts
- ☐ Dollies
- ☐ Boxes for filing
- ☐ ICS forms
- ☐ Other forms
- ☐ Name tags
- ☐ Trash Cans
- ☐ Trash Bags

Check List for Temporary EOC (not exhaustive)

Communications

- ☐ 700 MHz
- ☐ Talk About Two Way
- ☐ Ham
- ☐ HEAR
- ☐ Battery Powered AM/FM
- ☐ Satellite System

Resource Manuals

- ☐ La Hospitals Listing
- ☐ La Nursing Homes Listing
- ☐ EMS Providers
- ☐ SOPs. COOPs, etc

Mobile Space Options:

- ☐ Work N Plays
- ☐ Mallard
- ☐ Fifth Wheel Eagles
- ☐ Mobile Command Unit
- ☐ Vehicle to pull the trailers

Wrap Around services

- ☐ Security
- ☐ Water
- ☐ Electricity
- ☐ Sewer
- ☐ Billeting
- ☐ Feeding/Watering
- ☐ Flooring
- ☐ Tenting

Transportation Options (Do we need to car pool)

- ☐ Vans
- ☐ Cars
- ☐ Trucks
- ☐ Golf Cart/Gator

Check List for Operations

1 time

- ☐ Obtain copy of state declaration
- ☐ Obtain copy of federal declaration
- ☐ Distribute Activation Notice and formally establish EOC operational staffing
- ☐ Distribute phone numbers and contact information for State EOC and DHH EOC operations
- ☐ Formally establish contact with Federal ESF8 RECs; incorporate them into conference calls for their visibility of state ESF8 operations
- ☐ Formally activate contracts as scope/scale requires
- ☐ Obtain baseline of bed availability and EMS unit availability

DAILY Activities for Pre-Event/ During Event

- ☐ Parish and ESFs call - established by GOHSEP
- ☐ Unified Command - established by GOHSEP
- ☐ ESF8 Network call - established by ESF8
- ☐ Written notes sent out after each call listed above - ESF8
- ☐ ESF8 Portal update - frequency and time established by ESF8
- ☐ Data Cell provides report on Medical facilities on generator power
- ☐ Data Cell provides report on Medical facilities partially/fully evacuating
- ☐ Mass Care Branch provides report on shelter status
- ☐ Press Conference - established by GOHSEP
- ☐ Press Release - established by GOHSEP
- ☐ Increase/ decrease shelter sites as scope/scale requires
- ☐ Increase/ decrease contract support as scope/scale requires
- ☐ *reference timeline of activities by H-Hour for more details of specific activities*

Post-Event

- ☐ Recovery Calls: Parish and ESFs Conference Call - established by GOHSEP
- ☐ Recovery Calls: Unified Command - established by GOHSEP
- ☐ Mosquito Abatement Meeting established with FEMA- to determine applicability
- ☐ Re-Interment Conference call - established with affected parish, GOHSEP, DHH, DOC, WLDF
- ☐ Re-Patriation Conference call - established with NDMS if MIEP was activated
- ☐ DSNAP Conference calls - established with parishes once IA is completed
- ☐ Data Cell provides report on Medical facilities that have returned.
- ☐ Meet/Greet Federal ESF 14 Recovery Liaison(s) - if applicable

Resources

- ☐ Obtain and distribute 1135 Waivers - if granted by HHS
- ☐ Obtain and distribute EMTALA Waivers - if granted by HHS
- ☐ Distribute Re-Entry/ Re-Opening Procedures to Medical Facilities
- ☐ Distribute Reporting Category for capturing reimbursable costs for DHH (shelters and EOC staffing)