

# CONNECTING GENERATORS TO SERVICES & FUEL TANKS IN MSTAT

Purpose: Users have set up Generators and Fuel tanks in the MSTAT application however, the users may get an error message stating the generator is not connected. **It is critical that facility generators are linked to service(s) in the MSTAT system.**

## Step 1

Login to MSTAT and select **Manage Generators**

The screenshot shows the MSTAT application interface for the facility "Beacon Behavioral Hospital New Orleans". The interface includes a navigation bar with "Admin", "Dashboard", "Patient", and "Data Cell" options. A message at the top states: "There is no current active event. Please continue normal reporting requirements". Below this, there are filters for Facility Type (Hospital), Region (Region 1), and Facility Name (Beacon Behavioral Hospital New Orleans). The main content area is divided into several sections: "Selected Facility : Beacon Behavioral Hospital New Orleans", "Statuses" (Operating Status: Normal Operations, Evacuation Status: Normal Operation, Power Status: Normal Operations, Fuel Status: Fuel Adequate), "Census" (Last Update at 4/30/2015 at 7:40:35 PM), and "Utility Status" (Last Update at 4/16/2015 at 10:26:01 AM). At the bottom, there are "Quick links" for "Bedtype Mapping", "Manage Generators", and "Utility Providers". The "Manage Generators" button is highlighted with a yellow circle, and an arrow points from this circle to a callout box containing the instruction "1) Click 'Manage'".

1) Click "Manage"

## Step 2

Select the check boxes for the **Services** linked to each generator. Users may select more than one service, and must do this for each generator listed under “Available Generators”.

The screenshot shows the Mstat 'Manage Generators' page. At the top, there is a navigation bar with 'Admin', 'Dashboard', 'Patient', and 'Data Cell'. Below that, a message states: 'There is no current active event. Please continue normal reporting requirements'. The page header includes 'Facility Type : Hospital', 'Region : Region 1', and 'Facility Name : Beacon Behavioral Hospital New Orleans'. The main section is titled 'Manage Generators' and contains a list of 'Available Generators' on the left, which is circled in yellow. The first generator listed is 'see Ferncrest Manor'. To the right of the list is a form for editing the generator details. The 'Services' section of this form is also circled in yellow. The services listed are: Life safety branch, General lighting, General power, Pharmacy, Information Technology, Full HVAC, Partial HVAC, Food refrigeration/kitchen, Laboratory, Imaging/Radiology, Elevators, Morgue Coolers, and Entire facility: Includes HVAC. At the bottom of the form are buttons for 'Save', 'Revert', and 'Delete'. There are also buttons for 'Add New Generator', 'ManageFuelTanks', and 'Back' at the top and bottom of the form area.

Multiple generators are listed here. You will need to select **Services** associated with each generator listed.

Select all **Services** connected to each generator here.  
Don't forget to click "Save"!

### Step 3

A Generator must also be connected to a **Fuel Tank(s)**. To connect to a fuel tank already saved, check the listed fuel tanks in the **Fuel Tanks** section. More than one tank can be connected to a generator.

The screenshot shows the 'Manage Generators' interface in the Mstat system. At the top, there is a navigation bar with 'Admin', 'Dashboard', 'Patient', and 'Data Cell' links. Below this is a status message: 'There is no current active event. Please continue normal reporting requirements'. The page header includes 'Facility Type : Hospital', 'Region : Region 1', and 'Facility Name : Beacon Behavioral Hospital New Orleans'. The main section is titled 'Manage Generators' and contains a 'Help' icon, 'Add New Generator', 'ManageFuelTanks', and 'Back' buttons. On the left, under 'Available Generators:', there is a list with 'see Ferncrest Manor'. The main form area is titled 'Last Updated at: 6/16/2013 at 9:51:09 AM' and contains the following fields:

- Generator Name: see Ferncrest Manor
- Operational:
- Kilowatts: 1,000
- Burn Rate: 50.0
- Voltage: 277/480Y
- Fuel Tanks:  Ferncrest,  ferncrest
- Services:  Life safety branch,  General lighting,  General power,  Pharmacy,  Information Technology,  Full HVAC,  Partial HVAC,  Food refrigeration/kitchen,  Laboratory,  Imaging/Radiology,  Elevators,  Morgue Coolers,  Entire facility: Includes HVAC
- Model: see Ferncrest Manor
- Display Order: 1
- Phase: Three
- Burn Rate Unit: Gallons/Hour
- Fuel Type: Other

At the bottom of the form are 'Save', 'Revert', and 'Delete' buttons. Below the main form area are 'Add New Generator', 'ManageFuelTanks', and 'Back' buttons.

To add a new fuel tank, click the **Add Fuel Tank** button. Complete the fuel tank information, save and associate the tank to the generator as instructed in the first part of the step.

The screenshot shows the 'Manage Fuel Tanks' interface in the Mstat system. At the top, there is a navigation bar with 'Admin', 'Dashboard', 'Patient', and 'Data Cell' links. Below this is a status message: 'There is no current active event. Please continue normal reporting requirements'. The page header includes 'Facility Type : Hospital', 'Region : Region 1', and 'Facility Name : Beacon Behavioral Hospital New Orleans'. The main section is titled 'Manage Fuel Tanks' and contains a 'Help' icon, 'Add Fuel Tank', and 'Back' buttons. On the left, under 'Available Fuel Tanks:', there is a list with 'Ferncrest' and 'ferncrest'. The main form area contains the text: 'Please click on Add new fuel tank to add new fuel tank or click on existing fuel tank to edit the fuel tank'. A yellow arrow points from the text 'click the Add Fuel Tank button' to the 'Add Fuel Tank' button.