



FY 2015-2016 Hospital Preparedness Program (HPP)
 Healthcare Coalition Conference
 Region 9
 North Oaks Medical Center
 September 30, 2015
 9:00 PM – 12:00 A.M.



Participants: (x indicates present)

Hospitals			
	AMG Specialty Hospital – Bogalusa (LTAC of Washington/St. Tammany, Bogalusa Campus): Facility Closed	X	Riverside Medical Center: Mark Watson, Shad Jenkins
X	AMG Specialty Hospital – Denham Springs (LTAC Hospital Denham Springs): Sharon Faulkner, CCO	X	Slidell Memorial Hospital: Bruce Clement
X	AMG Specialty Hospital – Slidell (LTAC of Washington/St. Tammany, Slidell Campus): Regina Archote, DON		Southeast Regional Medical Center
X	Cypress Pointe Hospital- East (Sterling Surgical Hospital): Terri McCoy, RN		Southern Surgical Hospital
	Cypress Pointe Surgical Hospital		Post Acute Specialty Hospital of Hammond: Mark
	Fairway Medical Center	X	St. Helena Parish Hospital: Sally Sherman, LPN
X	Greenbriar Behavioral Health Hospital: Jeff Landry	X	St. Tammany Parish Hospital: Raye Ann Story
X	Hood Memorial Hospital: Fran St. Patrick, RN, DON		United Medical Rehabilitation Hospital
X	Lakeview Regional Medical Center: Audie Sims, Michael Cousin		EMS
X	Lakeview Regional Medical Senior Behavioral: Audie Sims	X	North Shore Emergency Medical Services: David Marcus
X	Louisiana Medical Center & Heart Hospital: Peggy Shirley	X	St. Tammany Parish Fire District #3: Patrick Sicard
	LSU Lallie Kemp Regional Medical Center	X	St. Tammany Parish Fire District #4: Ken Salzer
	Magnolia Behavioral Healthcare, LLC		St. Tammany Parish Fire District #11
X	North Oaks Medical Center: Gary Vinyard	X	Acadian Ambulance Services: Dwain Meche
X	North Oaks Rehabilitation Hospital: Gary Vinyard		Other Partners, Guests
X	Northlake Behavioral Health System: Percy Williams	X	Fayron Epps, R4 Iberia Rehab Hospital/Acadiana Rehab
X	Northshore Specialty Hospital	X	Thomas Jordan, Melissa Carter-Jeffries, RN, Region 9 Office of Public Health
X	Oceans Behavioral Hospital of Kentwood: Michael Henphill	X	A-Med Ambulance: Marco Mecera
X	Ochsner Medical Center-North Shore: Gail Ducote	X	Lt. Elizabeth Gauthreaux, R2 Hunt Correctional Center
X	Our Lady of the Angels: Janice Augustine	X	Brittany Monroe, R2 Oceans of Baton Rouge
X	Our Lady of the Angels – Outpatient Campus: Janice Augustine	X	Steven Erwin, R6 Miss Lou Ambulance
X	Our Lady of the Lake-Livingston: Rick Boyer attended Region 2	X	Tracy Wold, R8 Pafford EMS/Pafford Air One
	Regency Hospital of Covington		

Facilitators:

Keith Peek, Region 9 Administrative Designated Regional Coordinator (ADRC), Kendra Powell, LHA Research and Education Foundation/Hospital Preparedness Program.

Welcome and Introductions

Mr. Keith Peek Region 9 Administrative Designated Regional Coordinators (ADRC), welcomed everyone to the meeting.

Regional Updates & Announcements

Mr. Keith Peek provided an update to the Region 9 Healthcare Coalition and praised the group's continuous efforts towards community building between hospitals, EMS providers and all community partners. An update on the ESF8 Portal and MStat were provided including specifics on generator and fuel tank information. Mr. Peek mentioned possible future efforts to work towards using the HPP grant for Regional Projects which will provide support for the entire region. The challenge remains in finding a hospital to accept the Regional Project and accepting the responsibility of the match amount. An Ebola planning overview with discussion on the Texas, Arkansas, Louisiana, Oklahoma, New Mexico (TALON) States and the need for Hospitals to be prepared and continue their planning for any Ebola patients. He reported on Joint Commission and Centers for Medicare and Medicaid Services (CMS) focus areas on Emergency Management. Mr. Peek offered to assist the hospitals with participation with Joint Commission survey's as a validation of the whole community involvement with their Hospital emergency management planning, preparedness, response and recovery plans and efforts. The upcoming Region 9 HCC meeting schedule including trainings and exercise was discussed with the group (i.e. Vigilante Guard exercise, meeting with Materials Management Staff and Emergency Preparedness Coordinators).

Hospital Preparedness Program (HPP)

Ms. Kendra Powell presented a discussion on the transition of focus from emergency planning to developing emergency programs. This is an approach used at the state-level to reinforce the importance of healthcare coalitions and working together to ensure healthcare readiness for emergency events. Participation at all levels of an organization or regional coalition, especially at the leadership level, is essential for a successful program. Elements of an Emergency Management Program were reviewed and the group discussed examples of activities relevant to each area. The importance of risk assessments was highlighted: Hazard Vulnerability Analysis (HVA) is a critical aspect of planning for emergencies and prioritizing resources for response. The use of the HVA in driving mitigation activities was articulated. A diagram was presented to help the audience visualize where mitigation falls in the preparedness and program cycle. A review of some examples of mitigation along with a discussion of structural and non-structural activities was intended to help the group define its importance. The group discussed HPP funded resources that are available for supporting each other during a response. Recovering from an event is another area of focus for regional healthcare coalitions. Recovery activities will vary from event to event, however there are common themes such as operational aspects of healthcare delivery, personnel recovery, and restoration of property loss or damage. Planning and spending priorities for the hospital and EMS providers in the region were reviewed. Summary slides with Region 5 Needs Assessment Data results were included. Gaps identified for hospitals are communications and resource availability. The hospitals also reviewed the anticipated expiration rate of pharmaceutical caches at facilities along with weekly amounts of PPE caches. EMS priorities established by the state Bureau of EMS are Interoperable Communications and Training and Exercises.

Ebola/Infectious Disease Readiness

Ebola Grant Update – the State received Ebola Funds to support an Assessment Hospital(s) and a transportation provider(s). To date, one EMS provider is being considered for receiving grant funds. As of this meeting, no hospital in Louisiana is identified as an "Assessment Hospital", however hospitals are expected to be ready to identify and isolate a person suspected of having Ebola, and to inform or communicate with DHH immediately regarding this patient. Planning is underway to establish a procedure for the transfer of a confirmed Ebola patient from Louisiana to the Region VI Ebola Treatment Center in Texas. As infectious disease planning continues, coalitions and hospitals can expect to work closely with the new HPP Infectious Disease/Pandemic Flu planner, Ms. Jill Hulin over the upcoming months.

ESF8 Portal Resources

Ms. Kendra Powell reminded coalition members about the tools available on the ESF8 Portal and encouraged them to use these documents and tools. Each organization's emergency preparedness contact is responsible for managing users for their facility. A new platform for this system is being evaluated. To facilitate this transition, it will be important to make sure users in the system are correct for each organization. All organizations are encouraged to review the People/Users in the system for their organization and to limit this number to the fewest possible people to make best use of this resource.

HPP Grant FY2015-2016

An overview of the 2015-2016 grant was provided. Participants were informed that Louisiana's grant award is slightly less than the grant award for the 2013-2014 grant period. Funds are expected to continue to decrease in the next grant period. The approach to allocating funds was reviewed for both hospital and EMS groups. For both groups, a decision was made to allocate funds in support of the ESF8 regional response network infrastructure, including the Administrative Designated Regional Coordinator role, Volunteer Designated Regional Coordinator role, CHEMPACK host sites and Louisiana Rural Ambulance Alliance equipment management project. Participation Agreements and individual facility allocation amounts are being developed at the time of this meeting.

The process for accepting grant funds was reviewed. The first step is for Hospitals and EMS providers to indicate their interest in receiving grant funds. Facilities must submit the signed letter of intent form by August 31, 2015 indicating they either accept or decline funds in the FY2015-2016 period. In addition, if interested in receiving funds, the facility must attend the Fall HCC Conference meeting and submit the NIMS Compliance Worksheet attesting to their compliance with NIMS implementation activities. Organizations submitting letters of intent will be evaluated to ensure eligibility to receive funds, including current licensure and operating status, compliance with State and Federal audit requirements as well as NIMS compliance.

The next step in the process is the Participation Agreement and Budget Proposal. Facilities accepting funds must submit a budget proposal detailing proposed purchases. Formal quotes are not required as part of the budget proposal process; facilities are encouraged to work with the DRC, ADRC and the HPP Grant Staff to ensure purchases are allowable within grant guidelines. Grant purchases may begin as early as July 1, 2015. A final deadline for purchases will be announced when participation agreements are available. Facilities must submit acceptable proof of purchase documentation in the Grant Management System. The annual Needs Assessment Survey is also required and must be completed by March 31, 2016. Documentation will be reviewed for reimbursement as soon as all participation criteria are met. The group was reminded that a 10% match of the reimbursable amount is required. Matching expenses may be demonstrated with either cash or in-kind purchases and must be allowable, documented and verifiable. Facilities are reminded that matching submitted for the HPP Grant may not be used in any other federally assisted program.

Site visits will be performed to monitor purchases made using HPP funds, assess facility progress toward meeting established grant goals and compliance with Participation Agreement activities. Approximately 20% of facilities are visited each year. If a "red flag" is found during the site visit, corrective action measures will be taken. Facilities may no longer be eligible to receive grant funds until measures have been met. Facilities may be asked to return a portion of grant funds received or facilities may be asked to provide justification as to why measure cannot be met. Facilities that did not receive funds during the defined period will be visited, however the site visit will focus on preparedness and compliance activities only.

Announcements

Upcoming education opportunities hosted by the Louisiana Hospital Association on regulatory compliance for CMS emergency preparedness rules and crisis communications. Review the handout fliers for more information and registration details.

Adjournment

The meeting ended at 12:00 noon.