



FY 2015-2016 Hospital Preparedness Program (HPP)
 Healthcare Coalition Conference
 Region 4
 NEMSA, Lafayette
 September 17, 2015
 1:00 – 3:00 P.M.



Participants: (x indicates present)

Hospitals			
X	Abbeville General Hospital: Tim Holcomb	X	Lafayette Surgical Specialty Hospital: Melanie Abboud
X	Abrom Kaplan Memorial Hospital: Holly Frederick	X	Louisiana Extended Care Hospital of Lafayette: David Belden
	Acadia Optima Hospital	X	Mercy Regional Medical Center: Jacob Fontenot
	Acadia Vermillion Hospital	X	Oceans Behavioral Hospital of Broussard: Victor Silva
X	Acadiana Medical Center – A campus of Mercy Regional Medical Center: Tony Johnson	X	Oceans Behavioral Hospital of Opelousas: Gary Stevenson
X	Acadia- St. Landry Hospital: Jeremiah Meck	X	Opelousas General Health System: Rachel Bellard
X	Acadia General Hospital: Scott Istre	X	Opelousas General Health System S. Campus: Rachel Bellard
X	AMG Specialty Hospital-Lafayette (LTAC of Louisiana-Lafayette): Jan Champagne	X	Our Lady of Lourdes RMC: Lauren Broussard
	AMG Specialty Hospital-Lafayette (Lafayette Regional Campus)		Park Place Surgery Center
	Community Specialty Hospital		Phoenix Behavioral Hospital
X	Compass Behavioral Center of Crowley: Crystal Matthews	X	Savoy Medical Center: Tony Costa
X	Compass Behavioral Center of Lafayette: Crystal Matthews	X	St. Landry Extended Care Hospital, LLC: Margaret Briscoe
	KAILO LTAC	X	St. Martin Hospital: Dane Carriere
	KAILO Behavioral Hospital LLC	X	The Regional Medical Center of Acadiana: Gregory Davis
X	Dautreive Hospital: Colette LaCouse	X	University Hospitals & Clinics (LSU University Medical Center): Debbie Spell, Kate Suire
	Eunice Extended Care Hospital	X	Women’s & Children’s Hospital: Gregory Davis
	Evangeline Extended Care Hospital-Mamou		
	Genesis Behavioral Hospital:	EMS	
X	Heart Hospital of Lafayette: Vicky Manuel, Michael Richard	X	Acadian Ambulance Service: Donnie Simon
	Iberia Extended Care Hospital	X	Air Med Services, LLC: Donnie Simon
X	Iberia General & Medical Center: John Cragin		St. Landry EMS:
	Iberia Rehabilitation Hospital		St. Landry Fire District #1:
	Post Acute Specialty Hospital of Lafayette (Kindred Hospital of Lafayette)	X	Med Express Ambulance Svc: Damien Bellard
X	Lafayette General Medical Center: Anjanette Hebert	Other Partners, Guests	
X	Lafayette General Surgical Hospital: Anjanette Hebert	X	DHH/OPH Region 4: Carol Broussard
X	Lafayette Physical Rehabilitation Hospital: Desha Lee	X	Vermillion OHSEP: Homer Stelly, Rebecca Broussard
		X	University Hospital & Clinics Medical Library: Kay Harper

Facilitators:

Anjanette Hebert, Region 4 Designated Regional Coordinator (DRC); Liz Harmon, Region 4 & 5 Administrative Designated Regional Coordinator (ADRC), and Frances Arledge, LHA/Hospital Preparedness Program.

Welcome and Introductions

Ms. Anjanette Hebert, Region 4's Hospital Designated Regional Coordinator (DRC), welcomed everyone to the meeting.

Regional Updates & Announcements

HPP Grant Update – Ms. Hebert discussed with the group the Regional project details and the expectations for hospital supporting the project with matching expenses. The regional project will fill the western shelter tent with equipment and supplies. Also, Tier 1 hospitals will be given a “Go Pack” with clinical supplies that will allow hospital employees who will respond to an event a pre-packaged kit of supplies for a rapid response.

HEAR Radios – The importance of testing the HEAR radios at hospitals was reemphasized to the group. When communications are compromised during an event, the HEAR radio will continue to work when other communications fail. Weekly HEAR Radio checks are conducted every Wednesday on a rotating schedule.

Reallocation – The remaining funds leftover from FY2014-2015 are being used to upgrade and equip the space provided to the ESF8 network at the Lafayette Parish OHSEP. This space and equipment will also allow Liz Harmon to conduct regional trainings on the portal and other information sharing platforms.

Future Training – Ms. Liz Harmon discussed the need to revisit Incident Command for Tier 2 facilities who may not be as up-to-date. Due to the fact that a lot of Tier 2 facilities no longer accept grant funds and therefore are not required to meet NIMS and ICS requirements, it's still viewed as very beneficial for all hospitals to be aware of how to implement HICS and use it in a facility and regional event.

Equipment Tagging – The region is purchasing asset tags to address the confusion about tagging HPP funded equipment. This will assist hospitals with tracking equipment as well as assist with site visits in which DRCs are looking for tagged equipment.

Exercises – Ms. Hebert mentioned to the group that the last exercise conducted was in April 2015. It is time to start thinking about and planning for another exercise. The group was encouraged to offer input and ideas for the next regional training.

Hospital Preparedness Program (HPP)

Ms. Frances Arledge presented a discussion on the transition of focus from emergency planning to developing emergency programs. This is an approach used at the state-level to reinforce the importance of healthcare coalitions and working together to ensure healthcare readiness for emergency events. Participation at all levels of an organization or regional coalition, especially at the leadership level, is essential for a successful program. Elements of an Emergency Management Program were reviewed and the group discussed examples of activities relevant to each area. The importance of risk assessments was highlighted: Hazard Vulnerability Analysis (HVA) is a critical aspect of planning for emergencies and prioritizing resources for response. The use of the HVA in driving mitigation activities was articulated. A diagram was presented to help the audience visualize where mitigation falls in the preparedness and program cycle. A review of some examples of mitigation along with a discussion of structural and non-structural activities was intended to help the group define its importance. The group discussed HPP funded resources that are available for supporting each other during a response. Recovering from an event is another area of focus for regional healthcare coalitions. Recovery activities will vary from event to event, however there are common themes such as operational aspects of healthcare delivery, personnel recovery, and restoration of property loss or damage. Planning and spending priorities for the hospital and EMS providers in the region were reviewed. Summary slides with Region 4 Needs Assessment Data results were included. Gaps identified for hospitals are communications and resource availability. The hospitals also reviewed the anticipated expiration rate of pharmaceutical caches at facilities along with weekly amounts of PPE caches. EMS priorities established by the state Bureau of EMS are Interoperable Communications and Training and Exercises. A list of identified future trainings and exercises that was developed during a state EMS workshop in May of 2015 was presented to the group. Ms. Hebert discussed the future planning and spending priorities of the region with the group. The focus is to continue to maintain a strong coalition, plan together, and work together to purchase and maintain assets in a thoughtful manner as the funding continues to decline.

Ebola/Infectious Disease Readiness

Ebola Grant Update – the State received Ebola Funds to support an Assessment Hospital(s) and a transportation provider(s). To date, one EMS provider is being considered for receiving grant funds. As of this meeting, no hospital in Louisiana is identified as an “Assessment Hospital”, however hospitals are expected to be ready to identify and isolate a person suspected of having Ebola, and to inform or communicate with DHH immediately regarding this patient. Planning is underway to establish a procedure for the transfer of a confirmed Ebola patient from Louisiana to the Region VI Ebola Treatment Center in Texas. As infectious disease planning continues, coalitions and hospitals can expect to work closely with the new HPP Infectious Disease/Pandemic Flu planner, Ms. Jill Hulin over the upcoming months.

ESF8 Portal Resources

Ms. Frances Arledge reminded coalition members about the tools available on the ESF8 Portal and encouraged them to use these documents and tools. Each organization’s emergency preparedness contact is responsible for managing users for their facility. A new platform for this system is being evaluated. To facilitate this transition, it will be important to make sure users in the system are correct for each organization. All organizations are encouraged to review the People/Users in the system for their organization and to limit this number to the fewest possible people to make best use of this resource.

HPP Grant FY2015-2016

The hospitals were once again reminded of the regional project and their expectation to support the 10% match. They were encouraged to work with Liz Harmon to provide acceptable documentation to assist her with tracking the match for the region. The match guidelines and supporting documentation requirements remain the same as in previous years. The group was informed that they will still be strongly encouraged to complete the Needs Assessment Survey by March 31, 2016 as it is a critical component of regional and state planning. They were also informed that we are in the final year of the five-year site visit schedule. If your facility/provider has not been visited, expect to be included on the site visit list for this coming year. The visit is simply to verify grant purchases within facilities and review planning elements.

Announcements

Upcoming education opportunities hosted by the Louisiana Hospital Association on regulatory compliance for CMS emergency preparedness rules and crisis communications. Review the handout fliers for more information and registration details.

Adjournment

The meeting ended at 3:00 PM